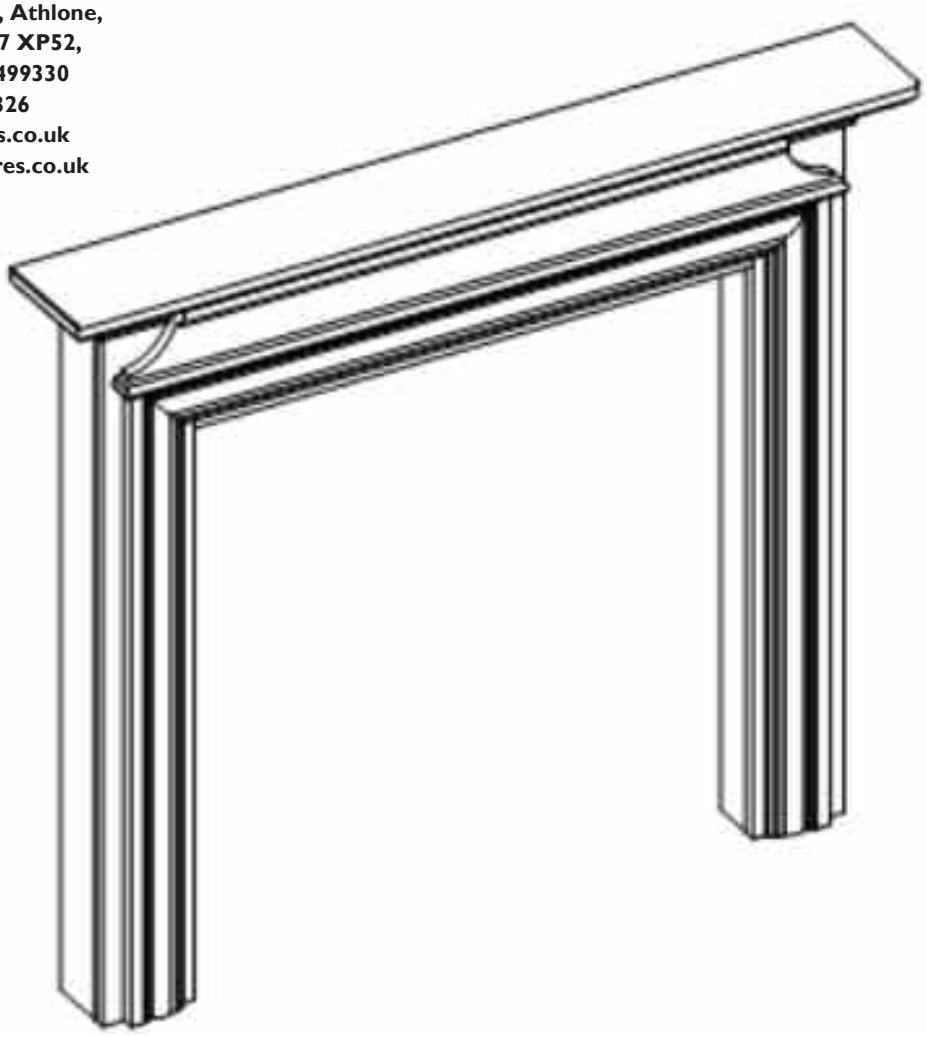
ASSEMBLY & INSTALLATION INSTRUCTIONS

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MODELS COVERED BY THESE INSTRUCTIONS

F820585 FPFBQ387 CHARLOTTESVILLE WHITE FIREPLACE



3 YEAR GUARANTEE
SUBJECT TO TERMS & CONDITIONS
For details please see: www.focalpointfires.co.uk or telephone 01202 588635 Option 4

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All instructions must be handed to the user for safekeeping.

Revision C - 09/21

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ASSEMBLY INSTRUCTIONS

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Section	Contents	Page No.	Section	Contents	Page No.
1.0	**Important notes**	2	5.0	**Installation**	5
2.0	**Tools required**	2	6.0	**Cleaning/ finishing**	5
3.0	**Hardware & parts list**	2	7.0	**Guarantee** - terms and conditions	5
4.0	**Assembly**	3			

1.0 IMPORTANT NOTES

To ensure safe and stable installation:
1. The assembled Fire Surround must be fixed / secured to the wall.
2. The wall must be sturdy and in good repair.
3. Some walls require alternative fixings (not included).
4. When drilling into the wall, check for hidden pipes and cables.
5. There are three options for construction of this surround.

A - with wide rebates - If you are installing this surround with a gas fire, or an electric fire where there is space in the wall to recess the fire use parts 5 & 6, this means the laminate is up against the wall.

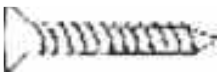
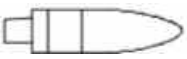
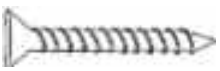
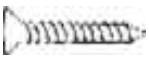
B - with narrow rebates - If using this surround with an electric fire and a flat wall do not use with rebates, instead use the spacer frame from the fire, this option will give you 75mm of space behind the surround.

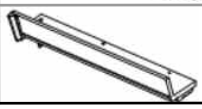
C - With out rebate, this option is similar to option B, but allows for 95mm of space behind the surround.

2.0 TOOLS REQUIRED

Cross head screwdriver PZ2 (3 inches in length or greater)
Pencil
Drill, 6mm and a 2mm suitable drill bit
Tape measure

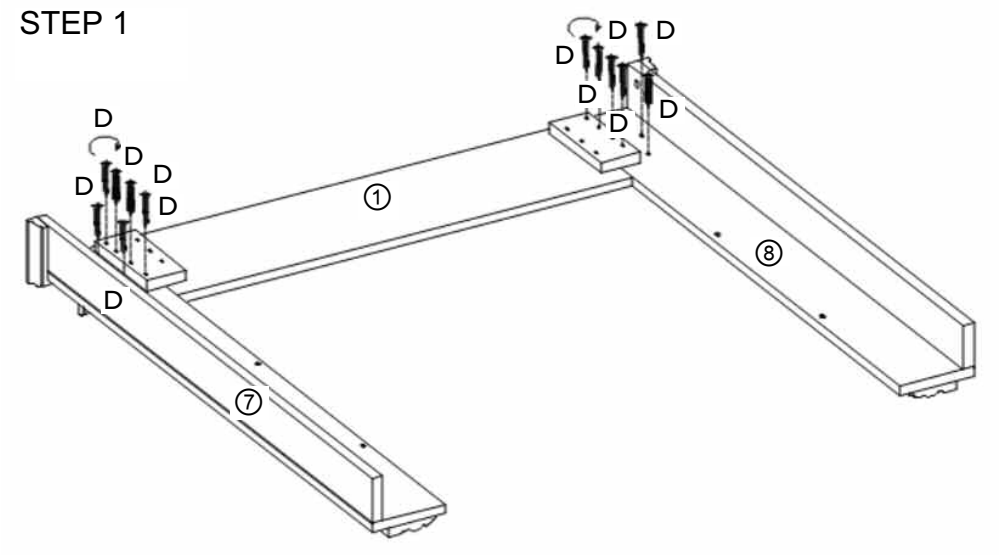
3.0 HARDWARE & PARTS LIST

CODE	NAME	FIGURE	QUANTITY
A	WOOD DOWELS (8X30mm)		8PCS
B	CAM LOCKS (15X9mm)		4PCS
C	CAM BOLTS (6X35mm)		4PCS
D	WOOD SCREWS (8X25mm)		21PCS
E	GLUE (10G)		1PC
F	SCREWS (8X38mm)		2PCS
G	SCREWS (3X20mm)		4PCS
H	WALL PLUGS (6X25mm)		2PCS
I	MIRROR PLATES (45X43mm)		2PCS
J	ALLEN KEY		1PCS

CODE	NAME	FIGURE	QUANTITY
①	BACK BOARD		1PC
②	TOP PANEL		1PC
③	NARROW INSIDE TOP		1PC
④	NARROW INSIDE LEGS		2PCS
⑤	WIDE INSIDE TOP		1PC
⑥	WIDE INSIDE LEGS		2PCS
⑦	RIGHT SIDE PANEL		1PC
⑧	LEFT SIDE PANEL		1PC

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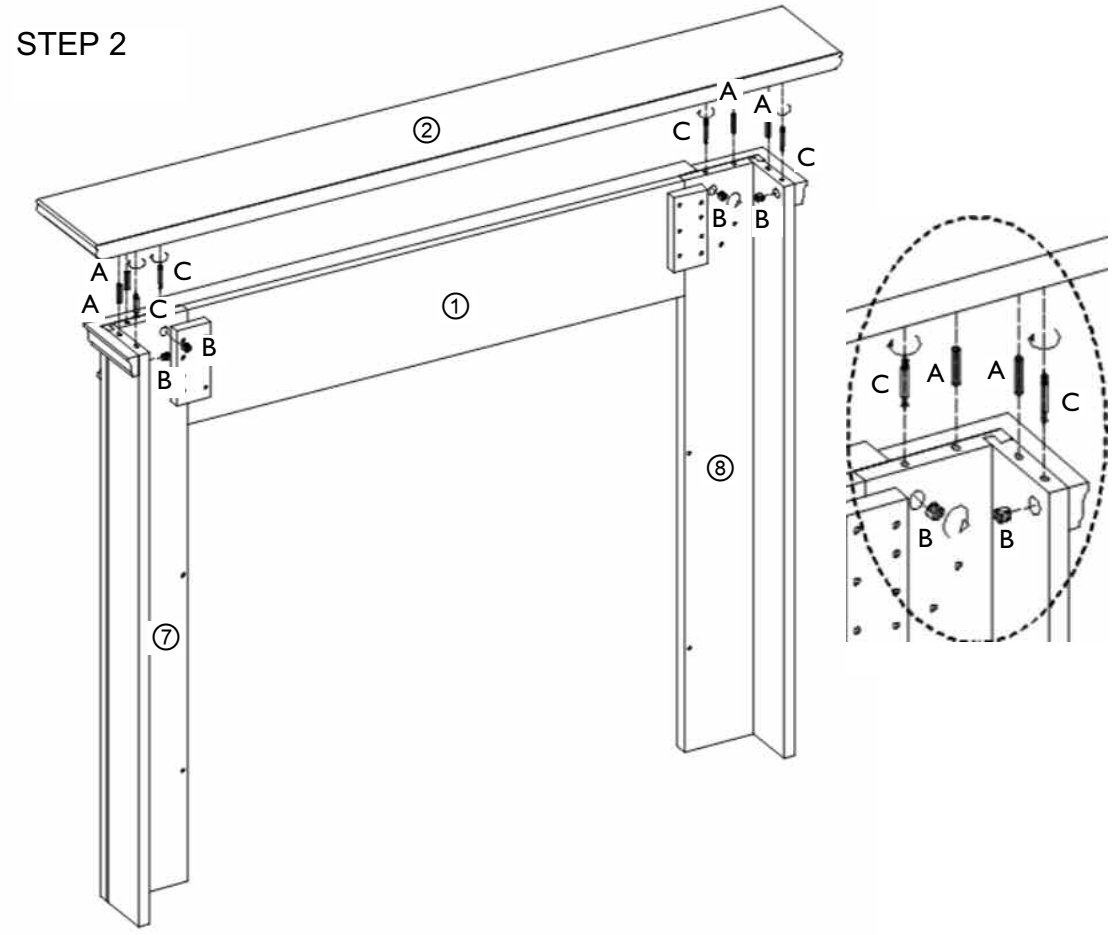
STEP 1



Fixings	Parts
D x 12 PCS	1
	7
	8

Gently lay both legs you have prepared onto a suitable protected surface. Be extremely careful not to scratch the front edges of the legs. DO NOT DRAG THE LEGS! Make sure that the legs are lifted everytime they are moved to avoid them from being damaged.
Use 6 wood screws (D) to screw the left leg (8) to the backboard (1). Repeat the process for the right leg using (7) and backboard (1).

STEP 2



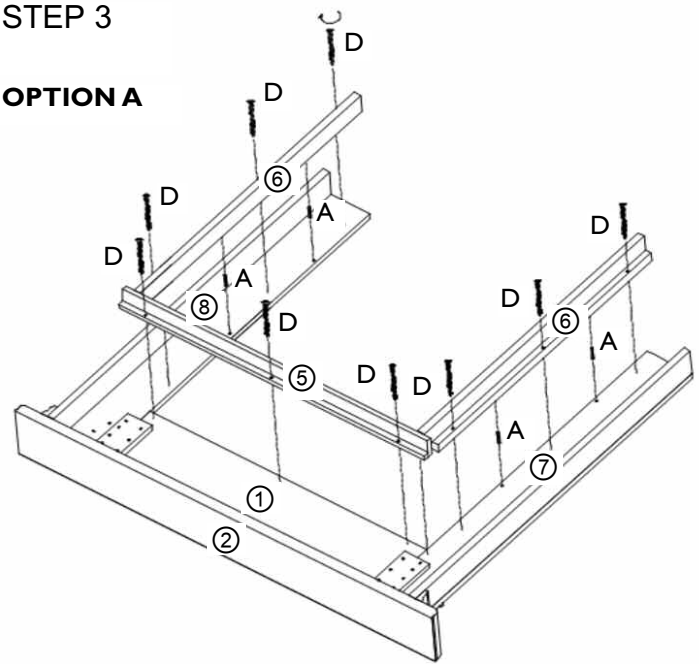
Fixings	Parts
A x 4 PCS	1
B x 4 PCS	2
C x 4 PCS	7
	8

Fit cam locks (B) into side panels (7&8). Using a drop of glue (E) in each dowel hole, insert 2 dowels (A) in to the left leg (8), and repeat on the right leg (7).
Screw the cam bolts (C) into the top panel (2) and put a little glue (E) into the dowel holes. Place the top panel (2) onto the surround, ensuring that the cam bolts (C) and dowels (A) line up with the relevant holes. Push down, check there are no gaps and tighten the cam locks (B).

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STEP 3

OPTION A

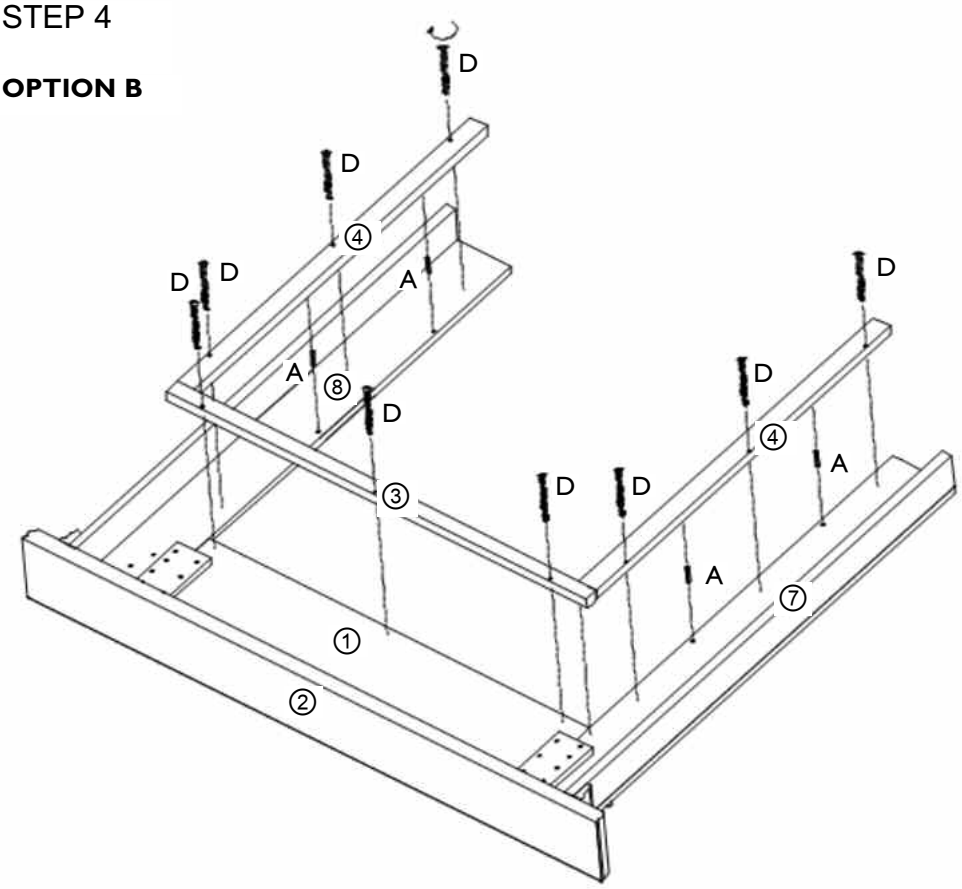


Fixings	Parts
A x 4PCS	1
D x 9PCS	2
	5
	6
	7
	8

Place the wide inside leg panels (6) on the the back of the legs (7 and 8). Secure the two using 2x dowels (A), glue (E) and 3x wood screws (D) in each side. Now connect the wide inside top (5) to the backboard (1) using 3x wood screws (D).

STEP 4

OPTION B



Fixings	Parts
A x 4 PCS	1
D x 9 PCS	2
	3
	4
	7
	8

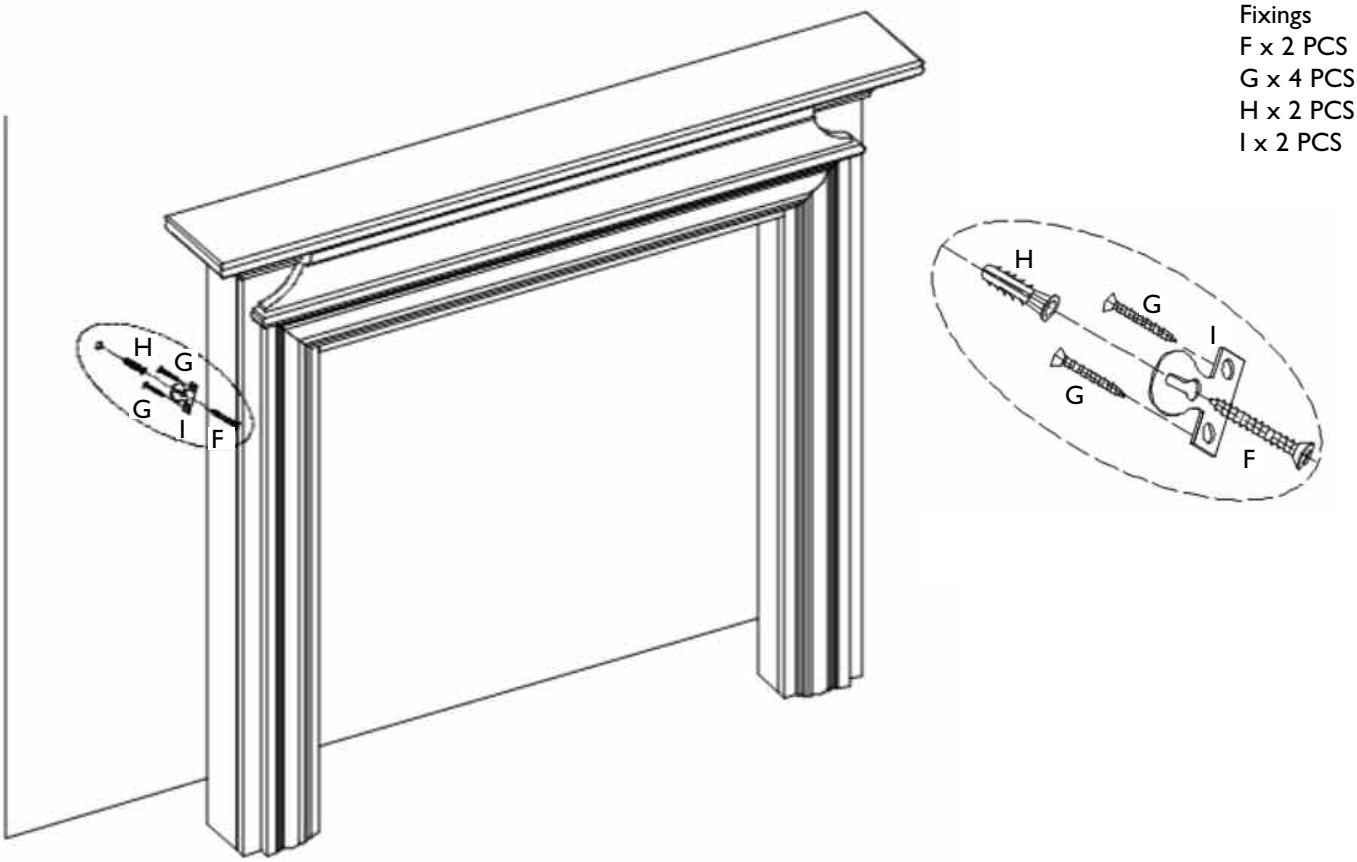
Use the Glue (E) in the dowel holes before inserting 2 dowels (A) into the left and right hand legs (7 and 8). Now put a small amount of glue (E) in the dowel holes of the narrow inside leg panel (4). Push the narrow inside leg panel (4) on to the dowels (A). Use 3x screws (D) on each leg to secure the panel down. Next use 3x woods screws (D) to install the narrow inside top panel (3) to the backboard (1).

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5.0 INSTALLATION

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Fixings
F x 2 PCS
G x 4 PCS
H x 2 PCS
I x 2 PCS



With a pencil mark out the desired height where you would like the mirror brackets (I) to be situated on the rear of the legs. To avoid splitting the leg, pre drill the bracket holes with a 2mm drill bit. Now attach the brackets to the legs using the 3x20mm screws (G). Once the brackets are in position, centre and level the hearth into its final fitting position. Position the surround on the hearth to correspond with the header/fireplace lintel, mark with a pencil on the wall where you wish to drill. Remove the surround and prepare the wall from the marked positions. If using the fixings supplied, drill a hole in the wall using a 6mm drill bit. If not, use a suitable drill bit for the wall plugs you are using. Insert the wall plugs (H) into position. Offering the surround back up into position against the wall, you are now able to secure the surround to the wall using the 8x38mm screws (F).

6.0 CLEANING/ FINISHING

Before carrying out any of the following operations, ensure that the appliance is OFF and completely cold. Regularly clean around the appliance to ensure that dust, fluff, pet hair etc, are kept to a minimum. There are no other specific requirements for care, other than regular cleaning of the general appliance.
A wipe with a dry cloth is normally sufficient. **DO NOT** use abrasive cleaners as they can damage the finish. Test on a hidden part before cleaning. Clean only in the direction of the grain. Regularly check the surround is securely fixed in position.

7.0 GUARANTEE - TERMS AND CONDITIONS

The 3 year guarantee commences from the date of purchase, provided that the terms and conditions are adhered to:
Registration is not required.
1. For any claim to be made within the 3 years from date of purchase you will be required to provide and supply us with your proof of purchase.
Making a claim is easy.
If you wish to make a claim under our 3 year guarantee and all the terms and conditions for your product have been met then please submit the following information for the attention of the 3G Service Department to the address below. Alternatively, you can email or fax. Please note that this does not affect your statutory rights.

Focal Point Fires Ltd, 3G Service Department, Reid Street, Christchurch, Dorset, BH23 2BT.
Alternatively email: 3g@focalpointfires.co.uk or fax. 01202 499326.

Details required:
1. Name, full address including post code and contact telephone number.
2. Receipt of purchase or credit card statement.

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